

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
UNAPPROVED MINUTES
March 1, 2006

**I.
Call to Order
and Roll Call**

Chair Abelardo called the meeting to order at 7:00 p.m. Present were Commissioners Fang, Lee, Lind, Luna, Mohsin, Queenan, and Ranker
Alternate present was Commissioner H. Pham
Absent: Commissioners Choudhury, M. Pham, Villegas, and Wan

**II.
Seating of
Alternates**

Alternates seated: H. Pham

**III.
Pledge of
Allegiance**

Commissioner Mohsin led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Fang

Ayes: 9

**V.
Approval of
Minutes**

MOTION to approve the minutes of February 1, 2006.

M/S: Lind, Mohsin

Ayes: 9

**VI.
Announcements**

Staff announced that the Community Outreach Forms are available. The Form 700 needs to be turned into the City Clerk's office by all CAC members. The CAC Work Plan will be going to the City Council on March 21, 2006. With regard to Outreach program replies, staff will send the responses to the City Council on a quarterly basis.

Commissioner Lind announced the MUSD Crab Feed on April 7, 2006 at Rosewater Hall, 180 Murphy Avenue.

Staff announced that the City Council/RDA has approved the Senior Housing project, 102 units. Adjacent to that will be a medical facility owned by the County of Santa Clara. Construction to begin July 2006 and completed by January 2008.

The Housing Authority is opening up the Section 8 waiting list sometime at the end of March early April.

Chair Abelardo announced that the Filipino American Chamber of Commerce is organizing a fundraiser for the Philippine mudslide victims.

**VII.
Citizens' Forum**

Chair Abelardo invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

VIII. Liaison Reports

a. City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. The City Council had a special meeting on Monday, February 27, 2006 to review a ballot statement for an advisory vote to go on the June ballot whether the City of Milpitas should move to a charter city. The Council set the dedication ceremony to rename the temporary Senior Center to the Barbara Lee Senior Center on April 25, 2006.

IX. New Business

a. Review of Community Development Block Grant (CDBG) Program Applications for FY 2006-07.

Senior Housing and Neighborhood Preservation Specialist Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City received a total of 21 eligible applications for funding. The City of Milpitas expects to receive \$600,963 of CDBG funds for FY 2006-07 from the Department of Housing and Urban Development (HUD). This represents a \$69,889 reduction from last year of \$670,852; reduction is attributed to HUD budget cuts.

As provided by federal regulations, 20% or \$120,192 of the total grant will be used for General Program Administration.

Per federal regulations, a total of 15% of the grant \$90,145 plus the reprogram of \$1,860.38 of FY 03-04 unspent balances; \$1,380.50 from the City's Camp and Stay Program and \$479.88 from the Recreation Assistance Program (RAP), a total of \$92,005.83 is available to fund Public Services. 65% of the grant or \$390,626, in addition, reprogram \$22,706.84 of FY 02-03 unspent balance from the Milpitas Senior Center Improvements and Renovation project, a total of \$413,332.84 is available to fund Non-Public Services.

Staff also stated that on October 4, 2005, the City Council adopted the two-year (2006-08) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

On October 4, 2005, the CAC and City Council also established two policies relating to the CDBG Program:

1. 25% of all Public Service funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$92,005.83), 25% of these funds are \$23,000.
2. Increased the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program

Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

Included in the CAC agenda packet is a copy of the City Council minutes regarding both policies.

The application booklets distributed to the CAC early this month include staff funding recommendations. A schedule of presentations is included in the Commission's agenda packets.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after the public hearing is closed, the Commissioners would be asked to allocate the available funds via the ballot process; and a recess is taken while staff enters each Commissioner's ballot allocation into a spreadsheet which would be totaled and averaged for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above. Therefore, any of the programs that average less than \$5,000 would need to be redistributed to other organizations.

The recording secretary, Veronica Bejines, asked each Commissioner individually if they were currently receiving compensation from any of the application agencies. Commissioner Lind stated that she was employed with the MUSD and staff asked her to abstain from voting from that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies.

A representative from each of the applicant agencies present addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Mohsin, Ranker

Ayes: 9

Staff entered each Commissioner's ballot figures into the spreadsheet and presented the results to the Commission.

MOTION to allocate Public Service CDBG funds as follows and forward to City Council for funding:

Alum Rock Counseling Center	\$ 5,000
Asian American	\$ 5,000
Long Term Ombudsman Program	\$ 5,000
Milpitas Recreation Services – Recreation Assist Program (RAP)	\$23,000
Emergency Housing Consortium	\$ 5,000
Filipino Youth Coalition	\$ 5,000
India Community Center	\$ 5,000
Live Oak Adult Day Services	\$ 5,000
Milpitas Food Pantry	\$14,005.83
Milpitas Unified School District	\$ 5,000
Next Door Solutions to Domestic Violence	\$ 5,000
Project Sentinel	*See Below
Second Harvest Food Bank	\$ 5,000
Senior Adults Legal Assistance (SALA)	\$ 5,000

Total Public Service: \$92,005.83

***\$15,000 coming from General Admin. plus \$10,000 from RDA 20% Housing Set Aside.**

M/S: Lind, Ranker

Ayes: 9

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

Economic and Social Opportunities	\$ 24,814.76
Milpitas Housing Rehabilitation	\$ 88,518.08
Senior Housing Solutions	\$144,444.44
Terrace Gardens Senior Housing Inc.	\$155,555.56
Total Non-Public Service:	\$413,332.84

M/S: Lind, Ranker

Ayes: 9

b. Subcommittee/Task Force Status Reports.

Community Outreach (Lee and Queenan)

Vice-Chair Lee stated that they received copies of all the feedback forms from Dennis Carrington and will tally them and report back to the Commission at the April CAC meeting. He also stated that a generic thank you letter should be written to anyone who sends feedback to the Commission and to invite any citizen to attend the CAC meeting or City Council meeting and give us his or her feedback during the Citizen's Forum. He stated that he received several comments asking about the Farmers Market coming back to Milpitas again.

X.

Adjournment

Chair Abelardo adjourned the meeting at 10:15 p.m. to the April 5, 2006 meeting.

Respectfully submitted,

Yvonne Andrade, Recording Secretary